



CWC P.G. CO. BOARD MEETING SUMMARY NOVEMBER 17, 2020

VIRTUAL 2020 ANNUAL GENERAL MEETING

The Calgary West Central Primary Care Network (CWC PCN) will be hosting its first virtual Annual General Meeting (AGM) on Tuesday, January 26, 2020. The organization has partnered with Webcast Canada, a full-service webcasting company that specializes in virtual AGMs, to ensure that event logistics are smooth and that corporate governance requirements are fulfilled in accordance with provincial regulations. Membership questions will be resolved through the platform's chat functionality.

RECRUITMENT FOR NEW BOARD MEMBERS

At the CWC PCN's AGM, the Board will elect three physician members for three-year terms. The election will be facilitated by the virtual AGM platform and will allow customized voting mechanisms, including proxy voting. The results of the election will be shared with the membership in real-time at the AGM and be announced by the Board Chair.

SPECIAL RESOLUTION – ARTICLES OF ASSOCIATION

At the 2019 AGM, the Board and Executive Director assured the membership that the wording in Section 11.3b of the Articles of Association would be modified and put forward for approval at the next AGM. The Articles of Association is a legal document required for organizations incorporated under *The Companies Act* of Alberta. The AGM meeting package will include the detailed special resolution and will be uploaded to The Examiner in January.

BOARD POLICY & HUMAN RESOURCES COMMITTEE UPDATE

The Chair of the Board Policy & Human Resources (BPHR) Committee updated the Board about the annual performance review process for the Executive Director and Medical Director of the CWC PCN. The committee intends to complete the reviews by the end of December 2020. The committee also reviewed the Board Succession Planning Policy during their meeting. The Board approved the committee's recommendation to amend the Board Succession Policy (3.49) and repeal and replace section GP4(h) with the following: *"The Board will make a reasonable attempt to maintain a smooth transition in Board Leadership by ensuring that the Directors can only serve for up to two years in the roles of Chair-Elect, Board Chair, Past-Chair, and Treasurer. Board Leadership and committee roles will be determined annually by the Board."*

The next Board meeting is scheduled for January 19, 2020.

Should you have any questions or would like further information, please send your request to board@cwpcn.com or jmacpherson@cwpcn.com