



CWC P.G. CO. BOARD MEETING SUMMARY SEPTEMBER 20, 2022

APPOINTMENT OF AHS JOINT VENTURE REPRESENTATIVE

The Board welcomed the newly appointed to Alberta Health Services (AHS) Representative, Jenny, Mazuryk, to the Calgary West Central Primary Care Network's (CWC PCN) Board as part of the Joint Venture Governance Committee.

2022 ANNUAL GENERAL MEETING (AGM) UPDATE

The 2022 virtual AGM is scheduled for Tuesday, October 18, 2022. The nomination period to fill three, three-year Board positions has been extended to October 12 at 11:59 pm. Members can find the AGM package available on the [Examiner](#), including the agenda, notice of meeting, 2021 AGM meeting minutes, and 2021-22 audited financial statements.

EXTERNAL DIRECTOR RECRUITMENT

The Board has approved the development of an ad-hoc committee to lead the recruitment of External Directors. An External Director is a member of the public who brings the patient perspective and other areas of experience or expertise to the Board. Recruitment material for the position will be available on the CWC PCN's external website and will be posted to other volunteer recruitment sites. If a physician member is aware of an interested candidate to serve on the Board, please contact board@cwpcn.com.

2022-23 BOARD SELF IMPROVEMENT PLAN

As per the Alberta Health requirement for Primary Care Network (PCN) Boards in Alberta, all PCNs are required to complete an annual self-assessment to gauge the effectiveness of the Board and to develop an annual improvement plan based on the results of the self-assessment. The 2022-23 Board Self Improvement Plan has been approved by the Board and includes the following four (4) themes: clarifying the roles and responsibilities of directors; increasing the Board's understanding of the roles and responsibilities of its subcommittees; diversifying Board composition, skills, and experience; and improving governance processes through Board-level quality improvement initiatives.

PRIMARY CARE CENTRE ANNUAL PATIENT EXPERIENCE AND SAFETY REPORT

The CWC PCN's leadership team, Patient Safety Committee, and Board regularly review patient feedback and patient safety incidents to guide quality improvement initiatives and improve care delivery across the organization. The Board reviewed the fourth quarter (Q4 – June to August) and an annual summary of the Patient Experience & Safety Report. Twenty (20) close-call patient safety incidents were reported during the 2021-22 Board year, all of which were successfully resolved and reviewed by leadership and the Board.

THANK YOU TO DEPARTING BOARD MEMBERS

The Board thanked members Dr. Julia Carter, Dr. Hannah Welsh, Dr. Sally Talbot-Jones, and Ms. Jana Ambrogiano, AHS Representative, for their service on the CWC PCN Board of Directors and Joint Venture Governance Committee.

The next Board meeting is scheduled for October 25, 2022.

Should you have any questions or would like further information, please send your request to board@cwpcn.com or jmacpherson@cwpcn.com