

MANAGER BLOOD AND BODY FLUID EXPOSURE PROTOCOL CHECKLIST

Templates are provided as an example and it is intended that a physician/manager/owner of a worksite will tailor it to their own operation to help meet the requirement under the OHS Act that they will ensure the health, safety and welfare of workers at their worksite.

DEFINITIONS	
EHCW – Exposed Health Care Worker	
BBFE – Blood and Body Fluid Exposure	
HR – Human Resources	
CHECKLIST	
<input type="checkbox"/>	EHCW's Manager records relevant information, begins investigation and advises EHCW on next steps. ¹
<input type="checkbox"/>	Manager informs their Director of incident.
<input type="checkbox"/>	Director informs Medical Director of incident.
<input type="checkbox"/>	Manager, Director and Medical Director follow-up to ensure safety and well-being of EHCW, review and revise protocols as needed.

¹ If visit to Urgent Care or Emergency Department is refused by EHCW, EHCW **must** complete a liability waiver. Submit completed waiver to Manager.