

Physician Director

JOB DESCRIPTION

Please note: Elections to the Board take place at each annual general meeting (AGM). However, you can apply any time to sit on one of four Board subcommittees where you will be remunerated for your time.

Physician Director (Three-year term)

The Board of Directors is the legal authority for the Calgary West Central P.G. CO. (CWC P.G. CO.), a not-for-profit corporation comprised of community-based physician members. Through a joint venture with Alberta Health Services, the CWC P.G. CO. operates the CWC PCN, a healthcare organization supporting family physicians and their patients, primarily located in southwest Calgary.

Responsibilities

The CWC P.G. CO. is looking for members to run for one of three director positions on the CWC P.G. CO. Board of Directors at the AGM. These individuals will represent the physician membership by actively participating in Board discussions and decisions while ensuring alignment with Alberta Health objectives. The ideal director will be thoughtful in their approach and offer advice based on sound judgment, independence, courage, integrity, and constructive diplomacy.

Activities associated with being a member of the Board:

- Prepare for and attend monthly Board meetings, meetings of assigned committees, the AGM, and other meetings of the membership.
- Attend Board Governance Orientation sessions during onboarding and an annual Strategic Board Governance Retreat.
- Support the regular review of the CWC PCN's Articles of Association and policies and recommend changes as appropriate.
- Monitor ongoing compliance with Board policies.
- Participate in annual Board and individual director evaluation processes.
- Review and approve CWC PCN budgets, business plans, business plan amendments, and other financial reports.
- Actively develop and maintain positive relations among the Board, committees, staff members, and community to enhance the mission of the CWC PCN.
- Participate in discussions and decisions on matters of organizational strategy, policy development, financial decisions, and quality improvement for programs and services.

Qualifications

Knowledge and skills in one or more areas of Board governance (e.g., policy, finance, programs, personnel, and/or advocacy) would be an asset but are not required. As a member of the Board, directors will represent the organization's membership and the community and will be responsible for making positive contributions toward the effective governance of the organization. All directors have a legal duty to act in the best interest of the organization, its physician members, and its funder, Alberta Health.

Experience

- Understanding of primary care and the Patient Medical Home model as a member of the CWC PCN.
- Experience and understanding of the clear distinctions between the role of the Board and that of the Executive Director and staff of the organization.
- Leadership experience in the community would be an asset.

Key Characteristics

- Able to build trusting relationships with fellow Board members and senior staff.
- Passionate about not-for-profit work with a clear, creative, and visionary approach.
- Fully engaged and able to work between meetings to stay informed.
- Committed to the principles of results-oriented policy governance focusing on fiduciary, strategic, and generative issues.
- Makes positive and constructive contributions in meetings and interacts with others courteously, respectfully, and free of animosity.
- Possesses sophisticated, thoughtful communication skills, emotional intelligence, and independence of thought.
- Able to balance strong viewpoints with a supportive style in the boardroom.
- Committed to the work of the organization, adherence to Board policies, and maintenance of confidentiality of Board business.

For more information

To learn more about how to stand for election to the Board of Directors, please email board@cwpcpn.com or contact Jon Macpherson, Manager of Governance and Organizational Operations, at jmacpherson@cwpcpn.com.